Application and Award Process Diagram

Pre-Application Proposal & Preliminary Review Report

PURPOSE: Those considering applying for a grant can obtain preliminary information to help decide whether to submit a Complete Application

- Submit the Pre-Application Proposal and spatial data
- The Program will apply the Habitat Quantification Tool (HQT) and determine other ecological metrics
- The Program provides a Preliminary Review Report to the potential applicant
- Would-be applicants decide whether to submit Complete Application

- Download Pre-Application Proposal from the Grants webpage
- Pre-Application Proposal & Preliminary Review Reports on a rolling basis

Formal Request for Complete Applications

PURPOSE: Program issues formal request for Complete Applications

- Complete Applications, supporting information, final spatial data prepared and submitted to Program

- Download the Complete Application from the Grants web page

Written Public Scoping Comments Accepted

PURPOSE: Accept initial public scoping comments on grant applications for MSGOT's consideration and initiate preparation of an environmental assessment if the project is selected for funding

- Program publishes all Complete Applications received and the Program's Preliminary Review Report on the Grants webpage
- Submit electronic comments through the web or postal mail

Public Comment Period

Application Review and Program's Report

PURPOSE: Review Complete Applications, obtain independent peer review and prepare Grant Recommendation Report for MSGOT

- Program calculates final HQT scores, determines projected number of credits created, other relevant ecological and situational metrics
- Independent Peer Review of Complete Applications, HQT results, and other metrics
- Program prepares Grant Recommendations Report for MSGOT

Program Recommendations Report provided to MSGOT and made available to the public

MSGOT Selects Recipients

PURPOSE: MSGOT meeting to select projects for funding and award amounts

- MSGOT Meeting: presentations by grant applicants, review Complete Applications, supporting materials, HQT results and peer review, public scoping comments, and the Program's Grant Recommendations Report / Recommendations
- MSGOT discussion, additional public comment, and MSGOT selects recipients and award amounts

Publicly-Noticed MSGOT Meeting

Environ. Assessment (MEPA)

PURPOSE: complete MEPA environmental assessment and decision notice

- Program completes environmental assessment, solicits public comment
- MSGOT chair reviews proposed record of decision so long as no significant issues raised by the public and no material changes to the project or award amount
- MSGOT reviews anew if significant issues raised by the public or material changes to the project

Public Comment Period

Execute Grant Agreement

PURPOSE: Parties sign the grant agreement

- Program, MSGOT and grant recipients execute grant agreements
- Administrative, fiscal, and legal support from host agency Dept. of Natural Resources and Conservation as needed

Grant Agreement finalized

Implement Project

- Grant recipient implements the project as soon as proposed decision notice is signed by MSGOT Chair and the Grant Agreement is executed
- Grant Recipient works with the Habitat Conservation Program and DNRC as necessary to implement project
- Program updates the mitigation credit registry

- Ongoing Monitoring and Reporting
- Credits included in the Registry when a project closes